

CATTERLEN PARISH COUNCIL.

Lancaster House. Newton Reigny. Penrith. Cumbria. CA110AY.
Tel. 01768 863120. E.mail clerk@catterlen.org

The Annual Meeting of the above Council will take place on Wednesday 24th May 2023 at 7 00 p.m. in the Village Hall. Newton Reigny.

AGENDA.

The Meeting to be opened by the Current Chairman, or Vice Chairman..

1. Present, and Apologies for absence.
 2. Election of Chairman, and Vice Chairman.
 3. Completion of Declaration Documents, and Expenses Returns.
 4. Minutes of the last Meeting
 5. Matters arising.
 6. Correspondence.
 7. Accounts.
 8. Planning Matters.
 9. Highways.
 10. Any other Business.
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Following the Annual Parish Council Meeting
The Annual Assembly of the Parish Meeting, will take place.

AGENDA.

1. Present..
2. The Minutes of the last Annual Assembly of the Parish Meeting.
3. Matters Arising.
4. Any other Business.

F. P. Barbour. clerk to Catterlen Parish Council.

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F. P. Barbour. Clerk to Catterlen Parish Council

Miss Alice Taylor.
Sunset House.
Newton Reigny.
Penrith.
CA110AY

7th. October. 2021

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PARISH COUNCIL. WEBSITE MAINTENANCE SERVICES.

Dear. Miss Taylor.

Since the departure of Mr W. Leech of Multiplex Solutions from this Parish, on date 26th June 2021., you have kindly and informally stepped in to provide Website and I.T Service to the Parish Council.

Your high I. T. qualifications and position as the Assistant Librarian at the Ullswater Community College. Penrith and as a Resident of Catterlen Parish. Makes you imminently suitable for the post.

At the Meeting of Catterlen Parish Council today I presented the case for formally inviting you to continue to assist this Council with all matters relating to full filling their I.T. requirements.

The Members of the Parish Council have agreed that you can continue taking care of all Website, and I. T. Maintenance.

I am therefore ,pleased to formally welcome you to being part of the smooth Administration of the Catterlen Parish Council.

Yours sincerely.

F. P. Barbour.

.....clerk..

.....Chairman.

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