

# CATTERLEN PARISH COUNCIL

Lancaster House. Newton Reigny. Penrith Cumbria. CA11 0AYTel.

Tel. 01768863120.

Email. [clerk@catterlen.org](mailto:clerk@catterlen.org)

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A Meeting of the above Council will take place on Monday 9<sup>th</sup> October. 2023. In the Village Hall. Newton Reigny. At 7.30.p.m.

## AGENDA

1. Apologies for absence.
2. Minutes of the Last Meeting.
3. Matters Arising.
4. Casual Vacancy
5. Correspondence.
7. Highways.
8. Planning.
9. Any other business.

F. P. Barbour. Clerk.

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Miss Alice Taylor.  
Sunset House.  
Newton Reigny.  
Penrith.  
CA110AY

7<sup>th</sup>. October. 2021

PARISH COUNCIL. WEBSITE MAINTENANCE SERVICES.

Dear. Miss Taylor.

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Since the departure of Mr W. Leech of Multiplex Solutions from this Parish, on date 26<sup>th</sup> June 2021., you have kindly and informally stepped in to provide Website and I.T Service to the Parish Council.

Your high I. T. qualifications and position as the Assistant Librarian at the Ullswater Community College. Penrith and as a Resident of Catterlen Parish. Makes you imminently suitable for the post.

At the Meeting of Catterlen Parish Council today I presented the case for formally inviting you to continue to assist this Council with all matters relating to full filling their I.T. requirements.

The Members of the Parish Council have agreed that you can continue taking care of all Website, and I. T. Maintenance.

I am therefore ,pleased to formally welcome you to being part of the smooth Administration of the Catterlen Parish Council.

Yours sincerely.

F. P. Barbour.

.....clerk..

.....Chairman.

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